

COOLPOINT INNONISM HOLDING LIMITED
(the “Company”)

快意智能股份有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 8040)

**TERMS OF REFERENCE FOR
THE NOMINATION COMMITTEE**

(As adopted by the Company at a Board meeting held on 19 January 2018 and amended on 1 January 2019 and 27 June 2025)

1. CONSTITUTION

- 1.1 The nomination committee of the Company (the “**Nomination Committee**”) is established pursuant to a resolution passed by the Company’s board of directors (the “**Board**”) at its meeting held on 19 January 2018.

2. MEMBERSHIP

- 2.1 Members of the Nomination Committee (“**Members**”) shall be appointed by the Board.
- 2.2 The majority of the Members shall consist of independent non-executive directors of the Company (“**INEDs**”), with at least one Member of a different gender.
- 2.3 The chairman of the Nomination Committee shall be appointed by the Board and shall either be the chairman of the Board or an INED.

3. SECRETARY

- 3.1 The company secretary of the Company (the “**Company Secretary**”) shall be the secretary of the Nomination Committee. In the absence of the Company Secretary, his/her delegate(s) or any person elected by the members present at the meeting of the Nomination Committee shall attend the meeting of the Nomination Committee and take minutes.
- 3.2 Notwithstanding any other provisions in these terms of reference, the Nomination Committee may from time to time appoint any other person with appropriate qualifications and experience as the secretary of the Nomination Committee.

4. MEETINGS

Frequency of meetings

- 4.1 The Nomination Committee shall meet as and when required.

Notice of meetings

- 4.2 A meeting of the Nomination Committee may be convened by any of its Members or by the Company Secretary on request of any of the Members.
- 4.3 Notice of any meetings, confirming the venue, time and date, must be given at least 7 days prior to any such meeting being held, unless all Members waive such notice. If a meeting is called by a shorter notice, it shall be deemed to have been duly called if it is so agreed by a majority of the Members. A Member who attends such a meeting shall deem to agree to the shorter notice. Notice of any adjourned meetings is not required if the adjournment is less than 14 days.
- 4.4 Agenda and accompanying supporting papers shall be sent to all Members and to other attendees as appropriate at least 3 days before the date of the Nomination Committee meeting (or such other period as the Members may agree).
- 4.5 The Nomination Committee shall ascertain at the beginning of each meeting the existence of any conflicts of interest and minimise them accordingly.

Quorum

- 4.6 The quorum for meetings of the Nomination Committee shall be any two Members.

Mode of meetings

- 4.7 Meetings could be held in person, by telephone or by video conference. Members may participate in a meeting by telephone or through other electronic means of communication provided that all persons participating in the meeting are capable of hearing each other.

Resolutions and minutes

- 4.8 Resolutions of the Nomination Committee at any meetings shall be passed by a majority of votes of the Members present.
- 4.9 A resolution in writing signed by all the Members shall be as valid and effectual as if it had been passed at a meeting of the Nomination Committee duly convened and held.

- 4.10 Full minutes of the Nomination Committee shall be kept by a duly appointed secretary of the meeting (who should normally be the Company Secretary) and shall be available for inspection by any Member and/or any director of the Company at any reasonable time on reasonable notice. Draft and final versions of minutes of Nomination Committee meetings shall be sent to all Members for their comment and records respectively, in both cases within a reasonable time after the meeting. The final version of the minutes shall be signed by the Chairman of the Nomination Committee or the chairman of the Nomination Committee meeting as appropriate.

5. ATTENDANCE AND VOTING AT MEETINGS

- 5.1 At the invitation of the Nomination Committee, the chairman of the Board and/or the Chief Executive Officer of the Company (if not a Member), the other directors of the Company, external advisers and other persons may attend all or part of any meetings.

- 5.2 Only Members are entitled to vote at the meetings.

6. ANNUAL GENERAL MEETING

- 6.1 The Chairman of the Nomination Committee or a Member, shall attend the Company's annual general meeting ("AGM") and be prepared to respond to questions of the shareholders of the Company ("Shareholders") on the Nomination Committee's activities and its responsibilities. If the Chairman of the Nomination Committee is unable to attend, a Member (who must be an INED) shall attend the AGM. Such person shall be prepared to respond to any Shareholder's questions at the AGM on the Nomination Committee's activities.

7. CONTINUING APPLICATION OF THE ARTICLES OF ASSOCIATION OF THE COMPANY

- 7.1 The Company's articles of association (as amended from time to time) regulating the meetings and proceedings of all directors of the Company so far as the same are applicable and are not replaced by the provisions in these terms of reference shall apply to the meetings and proceedings of the Nomination Committee.

8. RESPONSIBILITIES AND POWERS

The Nomination Committee shall have the following duties and powers:

- 8.1 to review the structure, size and composition (including the skills, knowledge, experience and diversity profile) of the Board at least annually, assist the Board in maintaining a Board skills matrix, and make recommendations on any proposed changes to the Board to Board to achieve the Group corporate strategy as well as promote shareholder value;
- 8.2 to develop and maintain a policy for the nomination of Board members which includes the nomination procedures and the process and criteria adopted by the Nomination Committee or the Company to identify, select and recommend candidates for directorship during the year, and to review periodically and disclose the policy or a summary of the policy in the Company's corporate governance report and the progress made towards achieving the objectives as set out in the policy. The Nomination Committee should ensure that the selection process is transparent and fair, and that it considers a broad range of candidates who are outside the Board's circle of contacts and in accordance with the Company's diversity policy;
- 8.3 to develop and maintain a policy concerning diversity of Board members and to review periodically and disclose the policy on diversity or a summary of the policy in the Company's corporate governance report;
- 8.4 to identify individuals suitably qualified to become Board members and select or make recommendations to the Board on the selection of individuals nominated for directorships;
- 8.5 to assess the independence of INEDs and any proposed INEDs to determine their eligibility, the perspective, skills and experience that the proposed INED can bring to the Board, his/her contribution to diversity of the Board and ability to devote sufficient time to the Board and Board committees;
- 8.6 to make recommendations to the Board on the appointment or re-appointment of directors and succession planning for directors of the Company, in particular the chairman of the Board and the Chief Executive Officer of the Company;
- 8.7 review and assess each director's time commitment and contribution to the Board as well as the director's ability to discharge his or her responsibilities effectively, taking in account the factors as required by the Rules Governing the Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited;
- 8.8 support the regular evaluation of the performance of the Board;
- 8.9 to consider other topics, as defined by the Board; and

- 8.10 to review the policy on the Board diversity and measurable objectives for implementing such policy from time to time and adopted by the Board and to review progress on achieving the objectives.

9. REPORTING

- 9.1 The Nomination Committee shall report back to the Board after each meeting on all matters within its responsibilities, unless there are legal or regulatory restrictions on their ability to do so (such as a restriction on disclosure due to regulatory requirements).

10. AUTHORITY

- 10.1 The Nomination Committee shall have access to sufficient resources to perform its duties and, where necessary, shall seek independent professional advice ^{Note 1}, at the Company's expense, to perform its responsibilities.
- 10.2 All Members shall have access to the advice and services of the Company Secretary, and separate and independent access to the Company's senior management for obtaining necessary information.

11. PUBLICATION OF THE TERMS OF REFERENCE

- 11.1 These terms of reference, explaining the role of the Nomination Committee and the authority delegated to it by the Board, will be posted on both the websites of The Stock Exchange of Hong Kong Limited and the Company.

Note:

1. Arrangement to seek professional advice could be made through the Company Secretary.

If there is any inconsistency between the English and Chinese versions of these terms of reference, the English version shall prevail.